1. Declaration of interests

There were no declarations of interest.

2. Minutes of the previous meeting

The minutes of the meeting held on 22nd October 2015 were accepted.

3. Matters arising

Cancellations. Joanne Farrant explained that, currently, any monies saved from cancellations went back to the relevant Consultative Committee and not into the central reserve. Joanne also reported that the matter of cancellations was on the agenda for the Lent Steering Committee meeting to be held in March 2016.

Sage deal. Joanne reported that the Steering Committee had approved the conversion of this deal to e-only.

On a related matter, Joanne raised the possibility of converting the Taylor & Francis deal to e-only. This deal had recently been upgraded to include titles relating to science and technology as well as social sciences and humanities. However, the deal was becoming increasingly difficult to manage (print + online/online only subscriptions, some direct with Taylor and Francis/some with agents, some managed by JCS Team/some managed by faculty/departmental libraries etc.) and we were currently not able to take advantage of the price cap offered. The Committee were asked to consider converting the deal to e-only which would make it much easier to administer and would mean that we would benefit from the price cap. The JCS Team would circulate the relevant lists of titles as soon as possible, so that a decision could be made for the 2017 subscription year.

4. Matters of interest from the UL
JCS Team. Joanne reported that Catrin Dean had resigned from her part-time post and that Penelope Butler, having taken on the hours vacated by Catrin, was now a full-time member of the team.

5. Open Access

Joanne drew the Committee’s attention to the wealth of information available on the Office of Scholarly Communication’s website (http://osc.cam.ac.uk/open-access) and told the Committee that Dr Danny Kingsley would be giving an update to Steering Committee at their next meeting.

6. Prioritisation of recommendations

A consolidated list of recommendations (Paper 16-2) had been circulated prior to the meeting.

The following observations were made:

- There was sometimes confusion over whether a resource was considered to be a journal/journal package or a database, the latter falling within the remit of the Accessions Committee as opposed to the Journals Co-ordination Scheme. It was suggested that clarification be sought in this regard.
- Physical Sciences had not yet been consulted about The oil and gas journal.
- The Trans Tech complete package was of little interest to this Committee and as such it was felt that the £500 previously set aside to upgrade what was thought to have been a subscription to Applied mechanics and materials (one of the titles in the package) held outside of the JCS by the Department of Materials Science & Metallurgy should be diverted towards higher priority titles in Technology.

After some discussion, it was agreed to put forward the title shown in the table below to the Steering Committee for consideration for purchase.

<table>
<thead>
<tr>
<th>Title</th>
<th>Publisher</th>
<th>ISSN</th>
<th>Print/Electronic</th>
<th>Cost (incl. VAT where applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIAA conference proceedings. Aviation and aeronautics forum</td>
<td>AIAA</td>
<td></td>
<td>Electronic</td>
<td>£1,250</td>
</tr>
</tbody>
</table>

8. Dates of meetings

Thursday 26th May 2016, 11.30, Milstein Seminar Rooms, UL

9. Any other business
Dan Crane asked about the availability, preferably online, of *Soils and foundation* published by the Japanese Geotechnical Society. The JCS used to have a print subscription to this, but it stopped arriving a few years ago. Steve Dale reported that all but the current year were available open access via ScienceDirect, but that there appeared to be only one option – print – for gaining access to the current year.