JOURNAL CO-ORIDNATION SCHEME

Meeting of the Consultative Committee for Technology

Minutes for the meeting held on Monday 27th July 2009 at 11:00 in the Board Room, Engineering Department

Present: Prof Dame Ann Dowling (in the chair), Lesley Gray, Sue Lambert, Yvonne Nobis, Nicholas Cutler, Andy Priestner, Jim Thompson, Hilary McOwat

1. Minutes (Paper CCTEC 09-1)

The minutes of the meeting held on the * March 2009 were received and accepted as correct.

2. Matters Arising

There were no matters arising that are not deal with in the current Agenda.

3. Report from the JC Steering Committee

Lesley Gray gave the following report from the SC:

- Arts and Humanities are now represented on the committee.
- The Committee considered the financial position of the Journal Coordination Scheme, discussed the 2008 and 2009 planning rounds and current subscriptions/recommendations.
- Additional funding of £276,000 as a non-recurrent grant had been requested from the RMC for a 15% overspend based on November 2008 figures. However due to continued currency fluctuations the JCS deficit has increased by a further 2.5%. An additional non-recurrent grant of £175,417 will be requested to cover this.
- The RMC has revised the original allocation for 2010 subscriptions and a block grant of £682,000 has been agreed.
- New and prioritised recommendations were received by the SC but no new titles will obtained due to currency/financial situation.
- The Steering Committee requested that Consultative Committees consider all duplicate print subscriptions (where online access is available) and recommend duplicates and low-sue titles for cancellation as a priority
- The Steering Committee also discussed how savings might be made.
  - Payment-saving options are being investigated with the Central Purchasing Office and suppliers.
  - JISC is currently renegotiating NESLI deals and asking for the lowest possible increases.
  - Cancellation of duplicate print subscriptions (where available online) and low-use journals should be considered.
  - The Steering Committee is in contact with the colleges regarding a cooperative approach to journal provision. Prof Jeremy Sanders has written to the colleges emphasising the need to maintain current print subscriptions on which University deals are based. A Cambridge College Libraries Forum representative will be invited to join the Steering Committee.
- A University Library bid for Capital Investment Funding (CIF) for the purchase of electronic journal archives has been successful. The following archives will be bought:
All Consultative Committees are being requested to identify duplicate and low-use titles even within the package schemes for cancellation (either to allow substitution of titles, or for future cancellation when limits allow it).

4. **Renewals and procedures** (Paper CCTEC 09-2)

All librarians are asked to complete the forms provided and return to Lesley Gray with authorised signatures and expenditure levels for which they can sign.

The Co-ordination Team will process all invoices in Voyager and then this will be loaded in to CUFS. Please send all SIGNED (Authorised for payment) invoices to Lesley Gray in the UL. Invoices will be done via Voyager and CUFS. The Team also request permission to access libraries Swets and EBSCO accounts online and libraries are requested to complete and return the completed form to Lesley.

Andy Priestner commented that the EBSCO Business Source Complete package invoice included and alumni quotient which was not paid by the JCS. Lesley Gray said to pass full invoice to the JCS for payment and request an IDN so JBS could reimburse scheme. Hilary McOwat said that they had a similar situation with the ACI package deal which includes a non-scheme title.

SoT contribution to the JCS funds: Charmain Allen, SoT finance, is dealing with this at School level; there are negotiations to iron out the currency fluctuation element which Engineering paid outside the scheme for 2009. The additional money from the RMC for SoT 2010 element is already there (256k + 8%) ???

HM thought there may be some non-Swets subscriptions bought, for example, from societies both by Engineering and the Central Libraries which might give better deals if ordered together. HM will let SL know title/society details so she can check.

AD said the SoT budget would be finalised soon *(afternote, now has been, 5 August 2009 email)*

5. **Cancellations and recommendations** (Paper CCTEC 09-3)

In the light of the request from the Steering Committee, members are asked to consider duplicate between libraries and schools. Little duplication exists but some has been identified between the Marshall and Economics but may be due to old data used to compile the duplicate lists. Libraries are also asked to consider recommending low-use titles for cancellation. **Deadline for comments: 24th August 2009**

Input on new recommendations is requested. Libraries should submit recommendations to the database (http://www.lib.cam.ac.uk/journals/scheme/recommendations.html) by 24th August (and can continue adding titles after this for future consultation).

Lists of the recommendations received by this date will be circulated to libraries in mid-September for local consultation. Prioritised lists need to be sent by 23rd October to Lesley, and will be discussed at Consultative Committee meetings in November.
The Committee will also need to make decisions regarding the IEL subscription at the next meeting. Site licences to Sage, Taylor & Francis, Oxford Univ Press are under consideration pending discussions with the colleges, but libraries should submit recommendations for these titles anyway.

Andy Priestner said that the Emerald database was a priority for the Judge, and that he would send Lesley a copy of the JBS survey on provision of electronic resource for information.

It is worth putting requests in for expensive items as well, so they are noted even though funds unlikely to be available.

6. Date of next meeting

This will be circulated by Doodle poll.

7. Any other business

Lesley will circulate deadline dates by email.