Present: Professor Dowling (Chair), Nicholas Cutler (Computer Lab.), Sue Lambert (Moore), Niamh Tumelty (Engineering), Yvonne Nobis (Moore), David Wills (JCS Team), Joanne Farrant (JCS Team)

Apologies: Andy Priestner (Judge Business School), Jim Thompson (Chemical Engineering), Jo Milton (Chair, Biological Sciences)

1. Declaration of interests

There were no declarations of interest.

2. Minutes of the previous meeting

The minutes of the meeting held on 21st February 2014 were accepted.

3. Matters arising

There were no matters arising.

4. Matters of interest from the UL

There was nothing of relevance to the JCS to report on.

5. OUP offer

Paper 14-4 outlining the Oxford University Press (OUP) NESLi2 2014 Full Collection offer was discussed.

Professor Dowling observed that the title list did not include many of direct relevance to the School of Technology.

Nicholas Cutler informed the Committee that there were six computer/bioinformatics-related titles included in the offer, three of which were currently received by the Computer Laboratory as donations in print format.

Consensus of opinion was that this offer represented a good deal and the Committee were supportive of the JCS signing up to it.

Professor Dowling enquired as to whether the cost of signing up to the offer would be borne centrally or proportionately across the Schools and David Wills responded that this would be a decision for the Steering Committee.
6. Prioritisation of recommendations

No new recommendations had been received. A list of recommendations held over from the previous round (Paper 14-5) had been circulated prior to the meeting.

Niamh Tumelty reported that she had consulted on the five titles held over from the Lent round of meetings, all of which had originated from the Department of Engineering, and that there was strong support for *Water science & technology*, regarded as a key title in its field. There was little support for the other four titles. It was noted that three of them were already available in print format in the Department of Engineering and that this was thought to be adequate.

Funds available amounted to £3,716, not enough to cover a subscription to *Water science & technology* at a cost of £5,844 incl. VAT. It was suggested and agreed to ask the Consultative Committee for the Physical Sciences to consider contributing the remainder of the cost (£2,128).

7. Open Access

Guidance on JCS support for open access journals (Paper 14-6)

Joanne Farrant explained that, at their meeting in March 2014, the Steering Committee had agreed that requests for financial contributions towards setting up/maintaining OA journals should be treated in a similar manner to recommendations for traditional journal subscriptions and that, when presented with a request to support an open access journal, Consultative Committees should balance the cost against cancellations and available funds. The Steering Committee had put together a checklist to help the Consultative Committees evaluate any such requests and this had been circulated prior to the meeting.

Professor Dowling questioned whether, if the JCS was looking for evidence of a five year business plan to support the journal, this would mean that the JCS would make a financial commitment for five years. David thought that this would be at the discretion of the relevant Consultative Committee.

HEFCE OA policy

The long-awaited HEFCE policy on OA was published at the end of March 2014. As expected, for all journal articles and conference proceedings accepted for publication after 1 April 2016, in order to be eligible for the REF the peer-reviewed manuscripts must be deposited in an institutional or subject repository on acceptance for publication. Titles submitted to non-open access journals would be exempt.

Professor Dowling asked whether the University’s guidance on OA had been updated to take account of the HEFCE policy. Joanne reported that the University’s open access web pages had been updated and David said he expected John Norman, OA Project Manager, to give an update at the next Steering Committee meeting.

8. Invoice processing

A document on invoice processing (Paper 14-7) had been circulated prior to the meeting. In this document the JCS Team put forward a tentative suggestion regarding current invoicing procedures and invited feedback. David reiterated the fact that the suggested changes would not take responsibility away from faculty/departmental librarians for making decisions.

The proposed changes were met with a positive response from the Department of Engineering and the Betty and Gordon Moore Library.
Nicholas voiced some reservations, saying that he ideally needed paper copies of invoices, to help with SCONUL statistics for example, or, at the very least, itemised information in one place. David said that the JCS Team would be more than happy to look into what could be done with regards the latter.

Andy Priestner from the Judge Business School had raised some objections via email and these were formally noted.

It was acknowledged that there may be good reasons why the suggested changes might not suit some institutions and it was proposed that any new procedures should be flexible and allow faculties/departments to opt in or out.

9. Dates of meetings 2014-15

To be confirmed.

10. Any other business

Yvonne Nobis drew the Committee’s attention to a blog post about Elsevier by Tim Gowers, a Cambridge mathematician.

Professor Dowling informed the Committee that she would shortly be going on sabbatical and that this would, therefore, be her last JCS Consultative Committee meeting.