Minutes of the meeting held on 25th October 2010, Department of Engineering.

Present: Professor Dame Ann Dowling (chair), Lesley Gray (Journals Coordinator), Sue Lambert (Moore Library), Yvonne Nobis (CSL/Moore), Nicholas Cutler (Computer Lab), Hilary McOwat (Engineering), Andy Priestner (Judge Business School) and Dr Jonathan Goodman (School of Physical Sciences).

Apologies: Jim Thompson (Chemical engineering), Lyn Bailey (A&H), Linda Washington (HSS)

1. Declaration of interests

Lesley Gray has received most forms for declarations of interest and asked that null returns be sent to her as well. She asked to be told of any changes when they occurred.

2. Minutes of the previous meeting

The minutes were accepted.

3. Matters arising

Item 4. Andy Priestner reported that he had secured funds for ABI Inform and it will be available university-wide. 10 full text journals had been acquired and some Sage titles were to be bought, these would also be available university-wide. However, JBS do not wish these resources to be part of the JCS as the funds being used are outside the usual UEF resources. Yvonne Nobis asked if other purchases could be made outside the scheme. All journals purchased with UEF funds should part of the JCS, but non-UEF funded titles lay outside the remit of the JCS.

Item 7. Lesley Gray reported that the question of lending journals had yet to go before the Library Syndicate and so was still under discussion.

4. Report from the JCS Steering Committee meeting held in June 2010

The Committee had received the JCS SC minutes. Lesley noted that while a 9 % increase was approved for 2010-11, the RMC has said that there would be no increase in the 2011-12 budget.

There was positive news from the Colleges concerning their participation. The model proposed included a contribution in proportion to expenditure, student numbers etc. and a baseline of cancellations had been established. Future cancellations would result in colleges contributing 50% of the resultant saving to the JCS. Consultation with College libraries should be completed by the end of the Michaelmas 2010 term.

The Steering Committee had thanked all Consultative Committees for the work done on prioritising recommendations for new subscriptions. Although all titles were on hold due to lack of available funds, the JCS SC felt it a worthwhile exercise. The titles will be reconsidered at intervals.

5. 2011 subscriptions
Lesley reported that prepayments were made to Swets in September for the Computer Laboratory and the Judge Institute subscriptions as well as the relevant subscriptions in the Moore Library resulting in a 0.25% early payment discount. The University was cautious with regard to paying too far in advance with no security of supply. Other libraries might consider early payments.

Prepayments were also made to EBSCO in September for the relevant subscriptions in the Moore Library resulting in a 1.1% early payment discount.

The Chemical Engineering Library has cancelled a print subscription to *Industrial and Engineering Chemistry Research* as agreed when the American Chemical Society changed its print pricing policy in 2009, saving about £1800.

Subscriptions have been renewed to the following packages for 2011:
- ACM Digital Library $4,042 (3% increase);
- EBSCO Business Source Complete £24,495 (9% increase);
- IEEE/IET Electronic Library $87,349 (19% increase, as part of the transitional pricing arrangement from the IEEE All-Society Periodicals Package). The deal had been for an increase in price in year 2 but a better discount than had been thought had been achieved.

The Serials Price Increase Report from Swets dated October 2010 predicts publisher price increases of between 5% and 6% from US and European publishers. It also predicts that the effect of currency movements between October 2009 and October 2010 will be to add 1.07% to US priced subscriptions and subtract 5.63% from euro priced subscriptions for UK customers. If this is accurate then the overall price increase faced by the JCS in 2011 would be small as the majority of the scheme's expenditure is on euro-priced titles.

Lesley reported that other libraries had reported repeated problems with claims and asked that she be informed of problems so she can assess the difficulties to see if it would help for her to meet the suppliers. The JBS, CL and Engineering reported some issues with claiming from Swets.

6. Cancellation strategy for 2011/2012

Paper 10-6 was discussed by the committee, and the following points were noted:
- Cancellations would have to be considered in the light of funding shortfall.
- The JCS is pushing hard in negotiations with all deal renewals. Elsevier and Wiley Blackwell deals are up for renegotiation next year.

Andy Priestner asked how the JCS team would deal with this huge consultation. Lesley reported that she hoped to have a temporary post to help with the data preparation, but for the cancellation consultation itself, everyone would need to work together.

Cancellation criteria to be considered are: duplication, low use, poor value for money (eg. expensive online resource with only moderate use). Online only will be considered but only were it will save money. The options to downgrade packages will be explored.

The policy of substitutions was discussed, but Lesley reported that the Steering committee would only consider this option once savings targets had been met.

The timescale for cancellation consultation was during the next six months. Lists of titles should be available by the end of January, early February, and titles proposed from cancellation submitted to the JCS office by the beginning of the Easter term.

7. Final prioritisation: June 2010

The listing sent to the Steering Committee for consideration was tabled.

There was some discussion about whether a consultation on new recommendations should be considered in 201, and the difficulties of asking and considering new needs when seeking
cancellations was noted. If cancellations exceed the shortfall there may be money for new titles; there will be new titles which are important. However, it involved a lot of work and raised expectations. The majority feeling of this committee was there was no reason to undertake the prioritisation of new titles exercise. It was agreed that this would be raised at other Consultative Committee meetings and at the next Steering Committee meeting.

8. Dates of next meetings were noted,

4th March 2011 at 10am and 3 June 2011 at 10am.

9. Any other business

There was no other business.